

Newaygo County Mental Health Minutes of the Regular Meeting

October 10, 2019

10:02 a.m.

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Johnson at 10:02 a.m. on Thursday, October 10, 2019 in the Board Conference Room.

Member Kellerman opened the meeting with prayer.

Roll Call

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Ken DeLaat, Michael Hamm (arrived 10:15 a.m.), Adele Hansen, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans and Sue Twing

Members Excused: Helen Taube

Others Present: Director Carol Mills, Jeff Labun, Chief Operating Officer; Denise Russo-Starback, Director of Clinical Services, Shannon Woodside, recording secretary and Lynn Van Sligtenhorst

Communications from the Public

No communication from the public.

Approval of Agenda

Motion by Member Kolk, supported by Member Bell, to approve the agenda as presented. No discussion; motion carried unanimously.

Approval of Regular Minutes

Motion by Member Boluyt, supported by Member Kellerman, to approve the minutes of the Regular Board meeting of September 12, 2019. No discussion; motion carried unanimously.

Presentation

Jeff Labun, Chief Operating Officer, presented on Contracts and Fund Source. The following was presented and questions addressed.

- Contracting Policy
- Exclusions of Cost Proposals
- Service Contracts
- Net Cost Contracts for Specialized Residential within Newaygo County
- Specialized Residential Contracts
- What types of purchases require bids
- Fund Sources
- Medicaid Funding Rules

- What Medicaid does cover
- If not allowable by Medicaid, then what?
- State General Funds
- Local Funds

Director's Update

Director Mills written report was reviewed with questions addressed.

Executive Committee

Next meeting is November 7, 2019 at 9:00 a.m.

Finance

Check Register, Cash Statement and August Financials were reviewed with the following inquiries addressed by Jeff Labun, Chief Operating Officer.

Check Register

96190 Accurate Screen	\$1,530.00; this is for monthly drug screens for patients.
96236 White Cloud/Sherman	\$2,160.00; this is for the water bill.
96336 North West Kent Mechanical Co.	\$3,655.00; this is for new air conditioning unit for the server room.

Cash Statement

No questions.

August Financials

Clarification on the following:

- Inpatient-M. Care is Managed care (Medicare)
- Inpatient – HMP is Healthy Michigan

Policy Committee

No meeting scheduled.

Recipient Rights

Motion by Member DeLaat, supported by Member Kolk, to accept the policies, procedures and forms presented except for 9. RR.101A Confidentiality/Disclosure Procedure. Discussion took place; motion carried unanimously.

9.RR.101A Confidentiality/Disclosure Procedure will be reviewed at the next Recipient Rights Committee meeting.

Next meeting is November 11, 2019 at 10:00 a.m.

Consumer Advisory Committee

Empowerment Network's Halloween Party is October 30th. They need help setting up for the party, please call Empowerment and let them know if you can help and they will let you know what time should arrive.

Next meeting is scheduled October 24, 2019 at 12:30 a.m.

Promotion & Education Committee

Next meeting is November 8, 2019 at 9 a.m.

Mid-State Health Network

Next meeting is November 5, 2019.

CMHAM

Steering Committee met on September 13th and approved the budget. Building is for sale, listed at \$700,000 and a contractor has been hired to make the needed renovations in the new building. CMHAM Fall Board Conference is October 21-22, 2019 at the Grand Traverse Resort.

Closed Session

Motion by Member Bell, supported by Member Kolk, to enter into Closed Session to discuss litigation issues; to include Carol Mills, Allan Vander Laan and Shannon Woodside, recording Secretary. A roll call vote was taken:

Ayes: Bell, Boluyt, Broome, DeLaat, Hamm, Hansen, Johnson, Kellerman, Kolk, Koopmans,
Twing

Nays: None

Absent: Taube

Motion carried; 11 – 0. Entered into Closed Session at 11:33 a.m.

Entered into Open Session at 12:01 p.m.

Communications from the Public

No communication from the public.

Adjournment

Chair Johnson adjourned the meeting at 12:02 p.m.

Steve Johnson, Chairperson

Sarah Boluyt, Secretary